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## **Welcome to Our Home**

South Philadelphia Structured Living (SPSL) exists to provide housing for those learning to live without the dependency of drugs and alcohol. Our goal is to supply our residents with the tools and environment conducive to eventually live independently and substance free. South Philadelphia Structured Living welcomes individuals into a comfortable and safe sober environment. Our residences are in proximity to a variety of restaurants, public parks, churches, shopping centers, public transit and 12 step meetings. With the encouragement of a live-in house manager and peer group, all who reside at South Philadelphia Structured Living properties have the opportunity to achieve long term sobriety, become responsible citizens, regain their self respect and give back to the community.

## **Meetings & Curfew Policy**

We want to make sure that every resident has the chance to develop every tool they need to find success and stay active in the recovery community as well as our housing community.

Upon moving in, residents are required to attend in person daily AA/NA meetings. Attendance is to be reassessed over time based on individual's progress and commitment to recovery. Additionally, there is a 10 PM curfew for the first 30 day probationary period.

## **Peer Support**

We believe in helping residents build a strong support network to nurture long term success in recovery. We find that those who form strong bonds and relationships with their peer group find the most fulfillment in maintaining long term sobriety.

## **Structured Living**

All of our residents are required to maintain curfews based around their working hours and participate in maintaining the cleanliness of the properties. If chores are not being completed to the standards of the house manager privileges will be taken away and potential termination from

housing will be discussed. Absolutely no violence or threat of violence will be tolerated and will result in immediate discharge. Residents will be personally responsible for any destruction/ damage or vandalism of property.

## **Rules & Regulations**

1. For the first 10 days new residents may only leave the residence while accompanied by a senior member of the house.
2. Residents cannot have a vehicle for the first 2 weeks, then at staff discretion. Residents must also job search Monday - Friday 9am to 3pm after 72 hours.
3. Curfew is at 10pm every night for the first month of your stay. 1am on the weekends if you are current with rent and in good standing in the house after your first 30 days.
4. Overnight passes are only granted if rent is up to date, you meet all housing requirements and give 72hours notice of your request which will be approved by house manager only.
5. Any guests to the house must be approved by the house manager 24 hours in advance
6. No women allowed in mens housing and no men allowed in womens housing.
7. Residents must be employed or enrolled in

school within their first 30 days of residency at SPSL.

- 8.** Residents must obtain a sponsor in a 12 step program while living at SPSL
- 9.** Residents must submit to random drug/ alcohol screening upon request of housing management
- 10.** Residents who work third shift or unusual jobs/hours must have pre-approval from management to maintain residency
- 11.** Residents must attend mandatory house meetings whenever management sets a date/ time
- 12.** Common areas must be respected, cleaned, maintained depending on house manager request
- 13.** Personal areas in rooms must be maintained daily and beds made every morning
- 14.** Residents must participate in mandatory house chores
- 15.** Non-payment or late rent payment is grounds for discharge from SPSL
- 16.** Zero tolerance for drug or alcohol use
- 17.** Zero tolerance for stealing
- 18.** Zero tolerance for violence
- 19.** Zero tolerance for destruction of property (housing or personal)

- 20.** Zero tolerance means you will be discharged the same day.
- 21.** Meeting every day upon arrival and must obtain sponsor.
- 22.** Every resident must comply with any aftercare requirements .
- 23.** Upon discharge, you must retrieve your items within 10 days or they will be donated.
- 24.** Monthly income (social security Disability, pension, retirement, etc.) must be paid on the date received in entirety each month.
- 25.** Any resident on probation or parole must provide any and all information including parole/probation officers contact number/email.
- 26.** All resident must list an emergency contact.
- 27. All rules and regulations are subject to change at any time for any reason**

## **Rent/Intake Fee**

-Upon arrival at SPSL you will be required to pay a **non-refundable intake fee** of \$200 and an additional first full week rent of \$175 (total of \$375 to move in). Rent totals at \$700 monthly and \$175 is do each Friday.

-At SPSL we understand that many residents incur financial hardships. If you do not have the move in fee upfront you have the option to set up a payment arrangement moving forward. -We have many relationships in the community and work with a temp agency to help assist in finding work to relieve financial burdens, and regain confidence and purpose in our residents lives.

## **Discharge Planning**

At SPSL we assist each individual with a proper discharge plan. We help each resident assess what the next step in their recovery should be and provide resources to each individual that best suits them to move on to the next stage of recovery.

Name (Print):

Signature:

Emergency Contact: (Relation & Number)

Date:

Manager Signature: